

Janice K. Brewer
Governor

State Parks
Board Members

Chair
Tracey Westerhausen
Phoenix

Walter D. Armer, Jr.
Vail

Reese Woodling
Tucson

Larry Landry
Phoenix

Alan Everett
Sedona

William C. Scalzo
Phoenix

Maria Baier
State Land
Commissioner

Renée E. Bahl
Executive Director

Arizona State Parks
1300 W. Washington
Phoenix, AZ 85007

Tel & TTY: 602.542.4174
AZStateParks.com

800.285.3703 from
(520 & 928) area codes

General Fax:
602.542.4180

Director's Office Fax:
602.542.4188

NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
(OHVAG)
of
THE ARIZONA STATE PARKS BOARD

Notice is hereby given to members of the Off-Highway Vehicle Advisory Group (OHVAG) and the general public that the Group will hold a meeting open to the public **September 16th, 2011, at the Arizona State Parks Board Room, 1300 W. Washington St., Phoenix, AZ at 1:00 p.m.** pursuant to A.R.S. § 41-511.22. You may attend this meeting via teleconference by dialing 1.866.751.5726 and entering the group code *1731258*. (Note: You must enter the * symbol twice.) The Group may go into Executive Session for the purpose of obtaining legal advice from the State Parks Assistant Attorney General on any of the agenda items pursuant to A.R.S. § 38-431 et seq. The Group will discuss and may take action on the following matters:

AMENDED AGENDA

(The Chair reserves the right to set the order of the agenda.)

- A. CALL TO ORDER AND ROLL CALL**
- B. INTRODUCTION OF MEMBERS AND STAFF**
 - 1. OHVAG Chair (or designee) will read mission statements:**
 - a. The Statewide OHV Program Mission is to develop and enhance statewide off-highway vehicle recreation opportunities, and develop educational programs that promote resource protection, social responsibility, and interagency cooperation.**
 - b. The OHV Ambassador Program is a partnership of agencies and volunteers dedicated to enhancing motorized recreation opportunities and management in Arizona.**
- C. CALL TO THE PUBLIC** – Consideration and discussion of comments and complaints from the public. Those wishing to address the Board must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time.
- D. REPORTS**
 - 1. Staff Reports** – may be attached or presented verbally or the information may be provided at the meeting and will address the following subject(s):
 - a. Update on first OHV Ambassador Program Council meeting.** The report will include any recommendations from the Council regarding operation of the OHVA Program and a summary of OHVA Program expenditures.

2. **OHV Program Partner Reports** – may be attached or presented verbally or the information may be provided at the meeting and will address the following subjects:

NONE SCHEDULED

E. ACTION ITEMS

1. **Approval of Minutes from the August 19, 2011, OHVAG meeting.** – TO FOLLOW
2. **Staff will present and OHVAG will discuss a DRAFT OHV Project Evaluation Form.** – At the request of one of the OHVAG members, staff has developed a project evaluation form that provides a quantitative analysis of projects based on the priorities for project selection identified in the off-highway vehicle statute A.R.S. §28-1176(E-H) and the State Trails Plan. OHVAG may suggest additions, deletions and/or changes to the form and will determine how and if it will be used in the project selection process. The discussion may include recommendations on project application requirements and considerations for funding future projects, such as a maximum project award and proof of user community support. 1
3. **Review and recommend Sticker Fund projects for funding from the Off-Highway Vehicle Recreation Fund and the Recreational Trails Program.** – Project sponsors will be allowed a brief period to describe their project(s) and respond to questions from the Group. Audio/visual presentations will be accommodated with two days advance notice. The Group will identify high priority projects based on the criteria identified in the 2010 State Trails Plan and A.R.S. §28-1176(E-H). They will select and recommend projects for funding based on the identified priorities and consideration for prudent use of the funds. 2-6

F. TIME AND PLACE OF NEXT MEETINGS - OHVAG will meet on the following date:

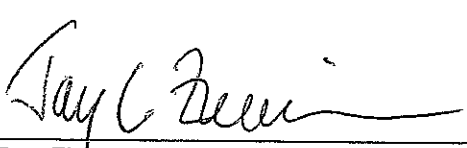
1. Friday, October 21, 2011 at 1:00 p.m. Location: Pima Motorsports Park, Tucson, Arizona – THIS DATE AND LOCATION ARE BEING RECONSIDERED.

G. ADJOURNMENT

A copy of this agenda and any background material provided to OHVAG is available for public inspection at Arizona State Parks, Partnerships Division 1300 W. Washington, Phoenix, Arizona and on the State Parks website at <http://azstateparks.com/committees/OHVAG.html>.

For additional information, contact Robert Baldwin at (602) 542-7130.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the State Parks office at (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

 9/2/11
Jay Ziemann, Assistant Director
Partnerships Division, Arizona State Parks

Posted at: Arizona State Parks
1300 W. Washington, 1st Floor
Phoenix, Arizona

And at: <http://azstateparks.com/committees/OHVAG.htm>

OHVAG

September 16, 2011

ACTION ITEM

Agenda Item: E 2

**Staff Will Present and OHVAG Will Discuss
A Draft OHV Project Evaluation Form.**

Background

On June 16, 2010 the State Parks Board directed OHVAG to select high priority projects on behalf of the Parks Board for funding from the state Off-Highway Vehicle Recreation Fund and the federal Recreational Trails Program. Prior to each OHVAG meeting staff provides the OHVAG members with a copy of the applications submitted including a description of the proposed work and a request for a specific amount of funds to complete the work. Additionally, a map of the project area, pictures of areas to be improved or facilities to be constructed, and a letter or letters from user groups supporting the project may be provided. Staff also provides information from the OHV statute and State Trails Plan about how project scope items should be prioritized during consideration for funding.

Current Status

At the request of one of the OHVAG members, staff has developed a project evaluation form that provides a quantitative analysis of projects based on the priorities for project selection identified in the off-highway vehicle statute A.R.S. §28-1176(E-H) and the Arizona Trails 2010: Statewide Motorized and Non-Motorized Trails Plan.

Staff sent OHVAG the evaluation form completed with project information from the project applications being considered at this meeting.

OHVAG may suggest additions and/or changes to the form and may determine how it could be used in the project selection process. For instance, the amounts awarded for each priority level could be changed and the "bonus categories" may be changed and the values adjusted. The Group may also determine that projects must meet a certain point total to be considered for funding. Another option is to set a funding ceiling or give points for sponsor match.

OHVAG

September 16, 2011

ACTION ITEM

Agenda Item: E 3

**Review and recommend Sticker Fund projects for funding
From the Off-Highway Vehicle Recreation Fund and
The Recreational Trails Program**

Background

On June 23, 2011 the State Parks Board approved the use of OHV Recreation Fund revenue as the funds become available, for high priority projects as defined in the statute and 2010 State Trails Plan. That criteria is identified in the "Sticker Fund Project Selection Program" (Project Selection Program) project application materials that are available on the State Parks website and from the program coordinator.

Current Status

Ten (10) project applications were received for review and funding consideration (See Attachment E3A). Each application included a description of the proposed work and a request for a specific amount of funds to complete the work. Project applicants were also asked to provide a map of the project area, pictures of areas to be improved or facilities to be constructed, and a letter or letters from user groups supporting the project.

On September 1, 2011 the applications and supporting documentation were mailed to all OHVAG members for independent review. Also provided was the "Project Selection Priority Considerations" (See Attachment E3B). This is a synopsis of the information provided to project sponsors in the project application materials. These are the priorities that OHVAG identified as important to the selection process when the Project Selection Program was initiated.

OHVAG will review the projects and give each project a priority for consideration of funding. Funding recommendations will be made in the order of priority.

In order to maximize the efficient use of all Off-Highway Vehicle Recreation Funds, staff may recommend that some of the projects submitted by federal agencies be funded with money from the federal Recreational Trails Program (Motorized Portion) that requires at least 5% of the total project cost be contributed from non-federal sources. The non-federal funding could be contributed with a matching award from the state Off-Highway Vehicle Recreation Fund. The project sponsor must provide additional match to meet the RTP requirement.

Following are the balances of motorized trails funds available as of September 1, 2011. It is anticipated that additional OHV Recreation Fund revenue will be available for projects until after November 2011. No additional RTP revenue is anticipated.

	AVAILABLE
OHV Recreation Fund	\$695,577
Recreational Trails Program	\$840,366

OHVAG Recommendation for OHV Recreation Fund Only

I move to recommend that the high priority project titled _____
submitted by _____,
receive \$ _____ from the Off-Highway Vehicle Recreation Fund, and
encourage the Executive Director or designee to sign the appropriate agreement.

OHVAG Recommendation for Combined Funding

I move to recommend that the high priority project titled _____
submitted by _____,
receive \$ _____ from the Off-Highway Vehicle Recreation Fund
and \$ _____ from the Recreational Trails Program (Motorized Portion), and
encourage the Executive Director or designee to sign the appropriate agreement.

OHVAG Recommendation for Funding When Funds Become Available

I move to recommend that the high priority project titled _____
submitted by _____,
receive \$ _____ from the Off-Highway Vehicle Recreation Fund
[and \$ _____ from the Recreational Trails Program (Motorized Portion)]
when sufficient funds are available, and encourage the Executive Director or
designee to sign the appropriate agreement.

STICKER FUND PROJECT APPLICATIONS 9/16/11

PRIORITY	PROJ #	PROJECT SPONSOR	PROJECT TITLE	REQ OHV FUNDS	REQ RTP FUNDS	SPONSOR FUNDS	TOTAL PROJ COST
	A	BLM Hassayampa FO	Boulders / Table Mesa OHV Areas Site Steward	\$66,000	\$0	\$28,000	\$94,000
	B	BLM Hassayampa FO	Boulders, Table Mesa, Vulture Mtn Trail Maintenance	\$105,000	\$0	\$16,000	\$121,000
	C	Tonto NF - Cave Creek RD	OHV Road Renovations North of Bartlett Lake Rd	\$104,800	\$0	\$6,000	\$110,800
	D	Tonto NF - Cave Creek RD	OHV Road Renovations South of Bartlett Lake Rd	\$26,380	\$0	\$4,400	\$30,780
	E	Tonto NF - Cave Creek RD	OHV Equipment Purchase (UTV)	\$14,255	\$0	\$1,600	\$15,855
	F	Game & Fish Dept	OHV Law Enforcement Equipment Purchase	\$174,800	\$0	\$9,200	\$184,000
	G	BLM Hassayampa FO	Table Mesa Trail System Access Guides	\$5,500	\$0	\$0	\$5,500
	H	Tonto NF - Mesa RD	Whitlow Ranch Flood Control Basin Restoration Project	\$181,021	\$0	\$22,139	\$203,160
	I	BLM Hassayampa FO	Little Pan Rd #9998 Renovation / Dust Mitigation Project	\$70,600	\$0	\$15,000	\$85,600
	J	State Land Dept	Access A-Ingress, Egress & Staging Area	\$100,000	\$0	\$5,000	\$105,000

Following are the instructions attached to the application form. Bring your "completed" selection form to the Sept 16th meeting. You MUST provide comments supporting your selection priority.

Projects will be considered for funding each time the Off-Highway Vehicle Advisory Group (OHVAG) meets. If a project is not recommended for funding the first time it is reviewed, it will be considered at the next review unless the project sponsor withdraws the application.

Projects selected for funding in Phase III will encompass all of the following recommendations:

HIGH-USE AREA – the project will be located on a route, trail, or area that is currently experiencing heavy OHV traffic or will provide access to new routes, trails or areas.

USER SUPPORTED – the project will be endorsed by at least one user organization that can be identified with the specific project area.

PRIORITY RECOMMENDATION – a HIGH PRIORITY project will include mitigation efforts and a large number of purposes such as:

- Designate, construct, maintain, renovate, repair or connect off-highway vehicle routes and trails;
- Designate, manage and acquire land for access roads, off-highway vehicle recreation facilities and off-highway vehicle use areas;
- Off-highway vehicle related informational and environmental education programs, information, signage, maps, and responsible use programs;
- Enforcement of off-highway vehicle laws;
- Mitigation of damages to land, revegetation and the prevention and restoration of damages to natural and cultural resources, including the closure of existing access roads, off-highway use areas and off-highway vehicle routes and trails;
- Necessary environmental, historical and cultural clearances or compliance activities when combined with development of an off-highway facility;
- Provide information about safe, responsible use of OHV's and protecting natural resources; and,
- Projects located in an air quality attainment area must insure compliance with air quality regulations during construction and future use.

NOTE: Per statute OHV Recreation Fund monies shall not be used to construct new OHV trails or routes on environmentally or culturally sensitive land unless the land manager determines that the proposed new trail construction will benefit or protect cultural or sensitive sites. Culturally sensitive land is areas of land that are administratively or legislatively designated by the federal government as a national monument, area of critical environmental concern, a conservation area, or inventoried roadless area OR determined by the land manager to contain significant natural or cultural resources or values.

DIVERSITY – the selected projects will represent a cross section of use types and geographic areas.

EXPEDIENCE – the project must be completed within one year of the advance of project funds.

SPONSOR ELIGIBILITY – the applicant must have control of and management responsibility for the area of the project and have a current agreement with State Parks in effect to allow transfer of funds for OHV project purposes.

28-1176. Off-highway vehicle recreation fund; annual reports; definition

E. The Arizona state parks board shall spend SIXTY per cent of the monies in the off-highway vehicle recreation fund for the following purposes:

2. To establish AN OFF-HIGHWAY VEHICLE program based on the priorities established in the off-highway vehicle RECREATIONAL plan. (SEE BELOW)

3. TO DESIGNATE, CONSTRUCT, MAINTAIN, RENOVATE, REPAIR OR CONNECT OFF-HIGHWAY VEHICLE ROUTES AND TRAILS AND TO DESIGNATE, MANAGE AND ACQUIRE LAND FOR ACCESS ROADS, OFF-HIGHWAY VEHICLE RECREATION FACILITIES AND OFF-HIGHWAY VEHICLE USE AREAS. AFTER EXPENDITURES PURSUANT TO PARAGRAPH 1 OF THIS SUBSECTION, THE ARIZONA STATE PARKS BOARD SHALL NOT SPEND MORE THAN THIRTY-FIVE PER CENT OF THE REMAINING MONIES RECEIVED PURSUANT TO THIS SUBSECTION FOR CONSTRUCTION OF NEW OFF-HIGHWAY VEHICLE TRAILS.

4. FOR ENFORCEMENT OF OFF-HIGHWAY VEHICLE LAWS.

5. FOR OFF-HIGHWAY VEHICLE RELATED INFORMATIONAL AND ENVIRONMENTAL EDUCATION PROGRAMS, INFORMATION, SIGNAGE, MAPS AND RESPONSIBLE USE PROGRAMS.

6. FOR THE MITIGATION OF DAMAGES TO LAND, REVEGETATION AND THE PREVENTION AND RESTORATION OF DAMAGES TO NATURAL AND CULTURAL RESOURCES, INCLUDING THE CLOSURE OF EXISTING ACCESS ROADS, OFF-HIGHWAY VEHICLE USE AREAS AND OFF-HIGHWAY VEHICLE ROUTES AND TRAILS.

7. FOR NECESSARY ENVIRONMENTAL, HISTORICAL AND CULTURAL CLEARANCE OR COMPLIANCE ACTIVITIES.

H. The Arizona State Parks Board shall examine applications for eligible projects and determine the amount of funding, if any, for each project. In determining the amount of monies for eligible projects, the Arizona State Parks Board shall give preference to applications for projects with mitigation efforts and for projects that encompass a large number of purposes described in subsection E, paragraphs 3 through 7 of this section.

Arizona Trails Plan 2010 – Motorized Trail Recreation -**Motorized Recommendations**

Protect Access to Trails/Acquire Land for Public Access

Maintain and Renovate Existing Trails and Routes

Mitigate and Restore Damage to Areas Surrounding Trails, Routes and Areas

Establish and Designate Motorized Trails, Routes and Areas

Second Level Priority**Motorized Recommendations**

Increase On-the-Ground Management Presence and Law Enforcement

Provide and Install Trail/Route Signs

Provide Maps and Trail/Route Information

Provide Educational Programs

Third Level Priority**Motorized Recommendations**

Develop Support Facilities

Promote Coordinated Volunteerism

Promote Comprehensive Planning and Interagency Coordination